

Elementary Conferences

SPRING 2025

PARENT-TEACHER CONFERENCE INSTRUCTIONS

Spring Conferences are scheduled for:

Tuesday, April 1st, from 3:30pm -7:30pm and

Thursday, April 3rd, from 3:30pm -7:30pm

Please sign up for elementary parent-teacher conferences online, beginning on Monday, March 3, 2025 at 8:00 a.m.

Instructions: there is a link to conference scheduling on the district webpage, shared on Facebook or see #1 below:

1. **Go to the website:** <https://www.myschoolsystems.com/starmont>

2. **Log in:**

a. Enter your child's first name and last name and password. The password will be **the child's last name in all lower case letters.**

***Please note:** Due to limited time available, you will need to schedule joint conferences for students of two family households. We are requesting that custodial parents please contact noncustodial parents to arrange a time that works for both parties.

3. **Follow the prompts:**

- a. Click the button next to the class to schedule or change an appointment.
- b. Click on the circle next to the time you would like for your conference. A red X indicates a time slot that is not available. **After choosing your time, click "Schedule Time" at the bottom of the page** (to save your selection). You will then see a confirmation. You will need to do this process for each student you have in elementary.
- c. Please fill out the areas at the bottom for reminders.

If you have any questions or problems with the conference scheduling, please contact Karen Sickels at 563-933-2238, or through email at

ksickels@starmont.k12.ia.us You may also contact your child's teacher directly to make other arrangements to meet.